REGULAR – CITY COUNCIL MEETING
CITY OF MARION
303 S. Center Street
Marion, Texas 78124
AGENDA

Tuesday, August 18, 2020 | 5:30 PM | Zoom Teleconference

NOTICE IS HEREBY GIVEN THAT THE GOVERNING BODY OF THE CITY OF MARION, TEXAS, WILL HOLD A REGULAR SESSION CITY COUNCIL MEETING, ON TUESDAY AUGUST 18, 2020, AT 5:30 P.M. IN THE MARION CITY HALL, 303 S. CENTER STREET, TO CONSIDER AND ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, ONLY AS IDENTIFIED IN THIS AGENDA.

THE CITY HALL WILL NOT BE OPEN TO THE PUBLIC DURING THE MEETING.

SUPPLEMENTAL NOTICE OF MEETING BY TELEPHONE CONFERENCE in accordance with order of the Office of the Governor issued March 16, 2020, the City Council of Marion, Texas will conduct the meeting scheduled at 5:30 p.m. on Tuesday, August 18, 2020 at City Hall, located at 303 S. Center St., Marion, TX 78124, online using Zoom Meetings in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

The meeting agenda and agenda packet are posted online at WWW.cityofmariontx.org.

The public can join the meeting at Zoom meeting at this address:

https://us02web.zoom.us/j/86574898964?pwd=Q1BjS0hTQ2pRMWJxdlFNREExbmhuUT09

Meeting ID: 865 7489 8964

Passcode: 362660

The City will accept public comments and questions prior to the start of the meeting and during the meeting send to mhernandez@cityofmariontx.org or by calling 830-914-2391. Questions and comments received prior to the start of the meeting will be read during the meeting; however, the Council cannot comment on questions or comments that are not related to a posted agenda item. A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

Mayor	Victor Contreras
Mayor Pro-Tem	Shane Pawelek
Councilmember	David Bauch
Councilmember	Abigaile Maberry
Councilmember	Richard White
Councilmember	Christopher McClain

1. **Call Meeting to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Invocation**

5. **Public Comments: Via email and city phone number**

6. **Budget Workshop**

   a. **FY 2020-2021 Budget**

7. **Adjournment**

EXECUTIVE SESSIONS

The City Council for the City of Marion, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted pursuant to the Texas Government Code 551.041-0.43 on the bulletin board of the Marion City Hall, 303 S. Center St. Marion, Texas, 78124 in a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: *Friday, August 14, 2020,* at 5:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Maria Hernandez
City Secretary
City of Marion

CITY OF MARION PROPOSED BUDGET
FISCAL YEAR 2020-2021

This budget will raise more revenue from property taxes than last year's budget by an amount of ($24,681.00), which is a (9.34%) percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is ($18,536.14).

The members of the Marion City Council voted on the proposed budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT

(3) the municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, including:

		2019-2020	**2020-2021**
a.	the property tax rate;	0.480100/$100	0.480100/$100
b.	the no-new-revenue tax rate;	0.446600/$100	0.447700/$100
c.	the no-new-revenue maintenance and operations tax rate;	0.444600/$100	0.455300/$100
d.	the voter-approval tax rate; and	0.480100/$100	0.492700/$100
e.	the debt rate; and	0.000000/$100	0.0215

(4) the total amount of municipal debt obligations $65,000.00

CITY OF MARION
OPERATING BUDGET
FISCAL YEAR 2020-2021

REVENUES - ALL FUNDS

	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET	2020-21 BUDGET					
General Revenues	820,735	533,944	636,398	642,136	642,136	642,136	642,136	642,136	642,136
Utility Revenues	951,732	1,011,193	967,449	968,249	968,249	968,249	968,249	968,249	968,249
TOTAL	**$ 1,772,467**	**$ 1,545,137**	**$ 1,603,847**	**$ 1,610,385**	**$ 1,610,385**	**$ 1,610,385**	**$ 1,610,385**	**$ 1,610,385**	**$ 1,610,385**

EXPENDITURES - ALL FUNDS

	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET	2020-21 BUDGET	current - actual	actual plus 2% merit increase	w/1% cola	w/2% cola	w/3% cola
Personnel Expenses	639,445	677,958	656,116	630,825	602,741	612,898	618,061	623,489	629,863
Professional Services	125,939	189,525	176,134	157,050	157,050	157,050	157,050	157,050	157,050
Contractual Services	414,482	444,420	492,835	472,260	472,260	472,260	472,260	472,260	472,260
Operations & Support/Supplies	159,278	192,750	254,730	247,850	247,850	249,236	249,236	249,236	249,236
Utility Services	3,752	1,200	36,000	26,500	26,500	26,500	26,500	26,500	26,500
Rental/Lease Payments	14,564	9,000	32,111	29,124	29,124	29,124	29,124	29,124	29,124
Regulatory	8,325	8,325	8,325	8,325	8,325	8,325	8,325	8,325	8,325
Capital Outlays	-	-	32,647	25,000	25,000	25,000	25,000	25,000	25,000
TOTAL	**$ 1,365,785**	**$ 1,523,178**	**$ 1,688,898**	**$ 1,596,934**	**$ 1,568,850**	**$ 1,580,393**	**$ 1,585,556**	**$ 1,590,984**	**$ 1,597,358**

TOTAL REVENUE	**$ 1,610,385**	**$ 1,610,385**	**$ 1,610,385**	**$ 1,610,385**	**$ 1,610,385**	**$ 1,610,385**
TOTAL EXPENSES	**$ 1,596,934**	**$ 1,568,850**	**$ 1,580,393**	**$ 1,585,556**	**$ 1,590,984**	**$ 1,597,358**
(OVER)/UNDER	**$ 13,451**	**$ 41,535**	**$ 29,992**	**$ 24,829**	**$ 19,401**	**$ 13,027**

101 GENERAL FUND	2018-19 BUDGET	2018-19 ACTUAL	2019-20 BUDGET	Actual thru June 2020	2020-21 BUDGET	current - actual	actual plus 2% merit increase	w/1% cola	w/2% cola	w/3% cola
FINANCIAL SUMMARY										
REVENUE SUMMARY										
Taxes	351,000	459,447	392,721	430,525	423,554	423,554	423,554	423,554	423,554	423,554
Franchises	37,000	45,974	37,000	22,204	37,000	37,000	37,000	37,000	37,000	37,000
Permits	1,136	46,597	34,620	93,418	34,620	34,620	34,620	34,620	34,620	34,620
Fines and Fees	96,876	123,689	114,620	68,957	88,315	88,315	88,315	88,315	88,315	88,315
Interlocal	44,582	29,012	50,937	38,203	52,947	52,947	52,947	52,947	52,947	52,947
Inter-Fund Transfers	-	-	5,000	-	-	-	-	-	-	-
Miscellaneous	3,350	7,678	1,500	9,090	5,700	5,700	5,700	5,700	5,700	5,700
TOTAL REVENUES	**$ 533,944**	**$ 712,398**	**$ 636,398**	$ 662,397	**$ 642,136**	**$ 642,136**	**$ 642,136**	**$ 642,136**	**$ 642,136**	**$ 642,136**
EXPENDITURE SUMMARY										
City Secretary	63,033	6,915	75,384	56,740	88,359	82,131	83,252	83,824	84,169	84,968
Municipal Court Clerk	41,669	9,235	36,639	24,888	43,549	42,372	42,855	43,101	43,593	44,332
Permitting Clerk	64,669	30,041	55,639	24,044	64,249	63,072	63,555	63,801	64,293	65,032
Streets/Drainage	91,580	50,700	117,977	72,364	129,320	124,821	125,944	126,499	127,054	127,609
Police	196,531	36,670	267,010	72,364	294,555	284,569	287,871	289,555	291,238	292,922
TOTAL EXPENDITURES	**$ 457,482**	**$ 133,561**	**$ 552,648**	$ 250,399	**$ 620,032**	**$ 596,965**	**$ 603,476**	**$ 606,780**	**$ 610,349**	**$ 614,863**
OVER/UNDER	**$ 76,462**	**$ 578,837**	**$ 83,750**	**$ 411,999**	**$ 22,104**	**$ 45,171**	**$ 38,660**	**$ 35,356**	**$ 31,787**	**$ 27,273**

101 GENERAL FUND		2018-19 BUDGET	2018-19 ACTUAL	2019-20 BUDGET	Actual thru June 2020	2020-21 BUDGET
REVENUES						
Taxes						
000-5050	Ad Valorem Tax - Current	210,000	244,140	265,721	286,197	296,554
000-5051	Ad Valorem tax - Delinquent	4,500	3,711	4,000	41	4,000
000-5052	Ad Valorem Tax - P&I	1,500	3,023	3,000	-	3,000
000-5053	Sales Tax Revenue GF	135,000	208,574	115,000	143,296	115,000
000-5054	Mixed Beverage	-		5,000	991	5,000
	Total Taxes	$ 351,000	$ 459,447	$ 392,721	$ 430,525	$ 423,554
Franchises						
000-5100	GVEC Electric	21,500	20,188	20,000	5,864	20,000
000-5101	CenterPoint	2,000	1,853	2,000	1,893	2,000
000-5102	Telecom Franchise	13,500	12,439	3,500	11,670	3,500
000-5103	PEG Fees	-	4,694	4,500	936	4,500
000-5104	GVEC.NET/Internet Franchise	-	6,800	7,000	1,842	7,000
	Total Franchises	$ 37,000	$ 45,974	$ 37,000	$ 22,204	$ 37,000
Permits						
000-5200	Bldg Permit - Residential	-	-	20,000	13,263	20,000
000-5201	Bldg Permit - Commercial	-	-	2,000	49,165	2,000
000-5202	Bldg Permit - General	-	43,094	2,000	30,650	2,000
000-5203	Sign Permits	12	85	100	-	100
000-5205	Garage/Yard Sale Permit	45	65	50	35	50
000-5206	Plumbing Permit	-	-	3,000	100	3,000
000-5207	Electrical Permit	-	-	3,000	100	3,000
000-5208	Mechanical Permit	-	-	2,000	-	2,000
000-5209	Solicitor/Peddler Permit	70	35	50	105	50
000-5210	Animal/Pet Permit	9	18	20	-	20
000-5211	Certificate of Occupancy Permits	1,000	3,300	1,200	-	1,200
000-5212	Security Alarm Permit	-	-	200	-	200
000-5213	Grading/Clearing Permit	-	-	1,000	-	1,000
	Total Permits	$ 1,136	$ 46,597	$ 34,620	$ 93,418	$ 34,620
Fines and Fees						
000-4001	Court Costs	4,000	99,571	3,500	14,982	3,500
000-4002	Warrant Fees	3,500	2,876	5,000	2,531	2,800
000-4003	DEF	24,000	-	30,000	9,606	20,000
000-4004	DSC	2,500	-	2,000	830	2,000
000-4005	DSML	1,000	-	1,000	44	1,000
000-4006	FINES	45,000	498	40,000	18,595	20,000
000-4007	STF	1,000	-	1,000	8,174	1,000
000-4008	SB	200	242	200	-	200
000-4009	Omni-Marion	1,800	-	500	602	500
000-4010	Jury Reimbursement Fee	400	1,847	400	42	100
000-4011	JSF	700	-	700	94	700
000-4012	Local Traffic Cost	2,200	-	2,000	1,375	2,000
000-4013	MAF	4,800	-	4,000	1,794	2,000
000-4014	TP	400	-	600	367	600
000-4015	MCTF	3,000	3,413	3,000	1,691	3,000
000-4016	BSF	200	2,583	2,000	86	500
000-4017	Child Safety - Reg.	-	1,714	6,000	2,486	3,000
000-4018	Overpayment	-	-	-	1	25
000-4019	LEOCE	900	-	900	-	900
000-4020	Platting/Zoning Fees	-	10,581	10,000	865	2,000
000-4021	Re-inspection Fees	1,000	150	200	-	200
000-4022	MYSO Utility Reimbursement	-	-	1,200	-	1,200
000-4023	NSF Check Fee	-	-	100	-	100
000-4024	Notary Fee	120	101	120	25	120
000-4025	Maps, Copies, Fax	24	23	25	3	25
000-4026	Public Information Request	12	0.40	100	18	100
000-4027	Police Reports	120	90	75	36	75
000-4029	LLLC	-	-	-	490	3,600
000-4030	Fines and Fees-Other	-	-	-	2,208	4,000
000-4031	MCBS	-	-	-	215	500

101 GENERAL FUND		2018-19 BUDGET	2018-19 ACTUAL	2019-20 BUDGET	Actual thru June 2020	2020-21 BUDGET
000-4032	OMNC	-	-	-	42	150
000-4033	TFC	-	-	-	102	250
000-4034	TPRF	-	-	-	15	150
000-4035	PF	-	-	-	6	20
000-4036	DEFF	-	-	-	1,631	12,000
	Total Fees	$ 96,876	$ 123,689	$ 114,620	$ 68,957	$ 88,315
Interlocal						
000-5501	MISD Funding - SRO	44,582	29,012	50,937	38,203	52,947
	Total Interlocal	$ 44,582	$ 29,012	$ 50,937	$ 38,203	$ 52,947
Miscellaneous						
000-5701	Interest Earned	350	802	500	600	700
000-5703	Miscellaneous	3,000	6,876	1,000	8,490	5,000
	Total Miscellaneous	$ 3,350	$ 7,678	$ 1,500	$ 9,090	$ 5,700
	TOTAL REVENUES	**$ 533,944**	**$ 712,398**	**$ 636,398**	**$ 662,397**	**$ 642,136**

101 GENERAL FUND		2018-19 BUDGET	2018-19 ACTUAL	2019-20 BUDGET	Actual thru June 2020	2020-21 BUDGET					
GENERAL GOVERNMENT EXPENDITURES							Full Time - $49,500 per year				
01 -City Secretary											
							current - actual	actual plus 2% increase approved by council	w/1% cola	w/2% cola	w/3% cola
Personnel Services											
01-1110	Regular	45,000	-	51,000	44,829	55,000	49,500	50,490	50,995	51,300	52,005
01-1112	AD&D/Life	-	-	140	-	140	140	140	140	140	140
01-1113	FICA - Employer	-	-	400	789	798	718	732	739	744	754
01-1117	Social Security - Employer	-	-	-	-	3,410	3,069	3,130	3,162	3,181	3,224
01-1114	TMRS - Employer	2,633	-	2,846	2,501	3,069	2,762	2,817	2,846	2,863	2,902
01-1115	Health - Employer	8,900	-	9,199	4,386	9,357	9,357	9,357	9,357	9,357	9,357
01-1116	Workers Compensation	-	-	-	-	2,286	2,286	2,286	2,286	2,286	2,286
	Total Personnel Services	$ 56,533		$ 63,584	$ 52,505	$ 74,059	$ 67,831	$ 68,952	$ 69,524	$ 69,869	$ 70,668
Professional Services											
01-2110	Elections Administrator	4,000	2,399	4,000	-	6,000	6,000	6,000	6,000	6,000	6,000
01-3135	Annual Christmas Lighting	2,500	521	2,500	2,012	2,500	2,500	2,500	2,500	2,500	2,500
	Total Professional Services	$ 6,500	$ 2,920	$ 6,500	$ 2,012	$ 8,500	$ 8,500	$ 8,500	$ 8,500	$ 8,500	$ 8,500
Operations & Support/Supplies											
01-3114	Printing/Binding	-	290	300	-	300	300	300	300	300	300
01-3115	Training/Travel/Memberships	-	-	1,500	1,696	2,000	2,000	2,000	2,000	2,000	2,000
01-3116	Computer Equipment	-	3,705	1,000	-	1,000	1,000	1,000	1,000	1,000	1,000
01-3118	Records Management	-	-	2,500	526	2,500	2,500	2,500	2,500	2,500	2,500
	Total Operations & Supplies	$ -	$ 3,995	$ 5,300	$ 2,222	$ 5,800	$ 5,800	$ 5,800	$ 5,800	$ 5,800	$ 5,800
	TOTAL CITY SECRETARY	**$ 63,033**	**$ 6,915**	**$ 75,384**	**$ 56,740**	**$ 88,359**	**$ 82,131**	**$ 83,252**	**$ 83,824**	**$ 84,169**	**$ 84,968**

City Secretary Summary

FY20 was the first fiscal year in which the City Secretary position is budgeted to included professional services and operations and supplies; including line items for computer equipment and support and records management. In FY21 supplies, computer support and postage was moved to a new department named Administration.

*Council has requested to revisit City Ordinance Codification in FY21

Column I-7 shows the salary increase requested by the City Secretary in March 2019 and aproved by the Mayor

101 GENERAL FUND		2018-19 BUDGET	2018-19 ACTUAL	2019-20 BUDGET	Actual thru June 2020	2020-21 BUDGET						
GENERAL GOVERNMENT EXPENDITURES							Full Time - $20.50 per hour/$42,640 per year					
02 Municiple Court Clerk							50/50 split with Permitting					
								actual plus 2% increase approved by				
Personnel Services							current - actual	council	w/1% cola	w/2% cola	w/3% cola	
02-1110	Regular	25,000	-	18,720	17,404	22,360	21,320	21,746	21,964	22,399	23,051	
02-1111	Overtime	-	-	-	988	500	500	500	500	500	500	
02-1112	AD&D/Life	70	-	75	-	75	75	75	75	75	75	
02-1113	FICA - Employer	-	-	400	263	331	316	323	326	332	341	
02-1117	Social Security - Employer	-	-	-	-	1,386	1,322	1,348	1,362	1,389	1,429	
02-1114	TMRS - Employer	-	-	1,045	225	1,276	1,218	1,241	1,253	1,278	1,314	
02-1115	Health - Employer	4,599	-	4,599	374	4,678	4,678	4,678	4,678	4,678	4,678	
02-1116	Workers Compensation	-	-	-	-	1,143	1,143	1,143	1,143	1,143	1,143	
	Total Personnel Services	$ 29,669		$ 24,839	$ 19,253	$ 31,749	$ 30,572	$ 31,055	$ 31,301	$ 31,793	$ 32,532	
Professional Services												
02-2111	Municipal Attorney	10,000	7,310	7,000	2,870	7,000	7,000	7,000	7,000	7,000	7,000	
02-2112	Municipal Court Judge	2,000	1,925	2,000	1,400	2,000	2,000	2,000	2,000	2,000	2,000	
	Total Professional Services	$ 12,000	$ 9,235	$ 9,000	$ 4,270	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000	
Operations & Support/Supplies												
02-3114	Printing	-	-	300	14	300	300	300	300	300	300	
02-3115	Training/Travel/Memberships	-	-	1,500	188	1,500	1,500	1,500	1,500	1,500	1,500	
02-3116	Computer Equipment	-	-	1,000	1,163	1,000	1,000	1,000	1,000	1,000	1,000	
	Total Operations & Supplies	$ -	$ -	$ 2,800	$ 1,364	$ 2,800	$ 2,800	$ 2,800	$ 2,800	$ 2,800	$ 2,800	
	TOTAL MUNICIPAL COURT	**$ 41,669**	**$ 9,235**	**$ 36,639**	**$ 24,888**	**$ 43,549**	**$ 42,372**	**$ 42,855**	**$ 43,101**	**$ 43,593**	**$ 44,332**	

Municipal Court Clerk Summary

Currently, the Municipal Court Clerk also serves as the Permitting Clerk; therefore, the two (2) positions are split fifty-fifty (50/50). The professional services associated with the Municipal Court Clerk position include that of the Municipal Attorney and Municipal Court Judge.

Column I-7 includes $1.00 merit increase (.50 cents for court and .50 cents for permits). A merit increase is focused on the staff's performance and will not be given unless the employee certain standards and is doing an exceptional job,

101 GENERAL FUND		2018-19 BUDGET	2018-19 ACTUAL	2019-20 BUDGET	Actual thru June 2020	2020-21 BUDGET					
GENERAL GOVERNMENT EXPENDITURES							Full Time - $20.50 per hour/$42,640 per year				
03 Permitting Clerk							50/50 split with Court				
							current - actual	actual plus 2% increase approved by council	w/1% cola	w/2% cola	w/3% cola
Personnel Services											
03-1110	Regular	25,000	-	18,720	14,050	22,360	21,320	21,746	21,964	22,399	23,051
03-1111	Overtime	-	-	-	727	500	500	500	500	500	500
03-1112	AD&D/Life	70	-	75	-	75	75	75	75	75	75
03-1113	FICA - Employer	-	-	400	176	331	316	323	326	332	341
03-1117	Social Security - Employer	-	-	-	-	1,386	1,322	1,348	1,362	1,389	1,429
03-1114	TMRS - Employer	-	-	1,045	1,649	1,276	1,218	1,241	1,253	1,278	1,314
03-1115	Health - Employer	4,599	-	4,599	374	4,678	4,678	4,678	4,678	4,678	4,678
03-1116	Workers Compensation	-	-	-		1,143	1,143	1,143	1,143	1,143	1,143
	Total Personnel Services	$ 29,669		$ 24,839	$ 16,975	$ 31,749	$ 30,572	$ 31,055	$ 31,301	$ 31,793	$ 32,532
Professional Services											
03-2113	Building Inspector	35,000	30,041	30,000	7,068	30,000	30,000	30,000	30,000	30,000	30,000
	Total Professional Services	$ 35,000	$ 30,041	$ 30,000	$ 7,068	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000
Operations & Support/Supplies											
03-3114	Printing	-	-	300	-	500	500	500	500	500	500
03-3115	Training/Travel/Memberships	-		-	-	1,500	1,500	1,500	1,500	1,500	1,500
03-3116	Computer Equipment	-	-	500	-	500	500	500	500	500	500
	Total Operations & Supplies	$ -	$ -	$ 800	$ -	$ 2,500	$ 2,500	$ 2,500	$ 2,500	$ 2,500	$ 2,500
	TOTAL PERMITTING	**$ 64,669**	**$ 30,041**	**$ 55,639**	**$ 24,044**	**$ 64,249**	**$ 63,072**	**$ 63,555**	**$ 63,801**	**$ 64,293**	**$ 65,032**

Permitting Clerk Summary

FY20 will be the first fiscal year in which the Permitting Clerk position is budgeted to included professional services for building inspector and operations and support/supplies. In FY21 support/supplies was moved to a new department named Administration.

204 DRAINAGE/STREETS FUND		2018-19 BUDGET	2018-19 ACTUAL	2019-20 BUDGET	Actual thru June 2020	2020-21 BUDGET						
GENERAL GOVERNMENT EXPENDITURES							Part-time - $20 per hour/$20,800 per year					
04 -Drainage/Streets							Full-time - $13.09 per hour/$27,227 per year					
							current - actual	actual plus 2% increase approved by council	w/1% cola	w/2% cola	w/3% cola	
Personnel Services												
04-1110	Regular	35,000		45,000	38,899	52,000	48,027	49,019	49,509	49,999	50,490	
04-1111	Overtime	-		3,000	2,894	3,000	3,000	3,000	3,000	3,000	3,000	
04-1112	AD&D/Life	140		140	-	140	140	140	140	140	140	
04-1113	FICA - Employer	600		800	654	798	740	754	761	768	776	
04-1117	Social Security - Employer	-	-	-	-	3,224	2,978	3,039	3,070	3,100	3,130	
04-1114	TMRS - Employer	-		2,678	1,557	3,069	2,847	2,903	2,930	2,957	2,985	
04-1115	Health - Employer	8,900		9,199	3,122	9,357	9,357	9,357	9,357	9,357	9,357	
04-1116	Workers Compensation	-		-	-	4,572	4,572	4,572	4,572	4,572	4,572	
04-3124	Telecom Reimbursement	540		810	630	810	810	810	810	810	810	
04-3125	On-Call	-		1,200	850	1,200	1,200	1,200	1,200	1,200	1,200	
	Total Personnel Services	$ 45,180		$ 62,827	$ 48,605	$ 78,170	$ 73,671	$ 74,794	$ 75,349	$ 75,904	$ 76,459	
Operations & Support/Supplies												
04-3111	Operating Supplies	1,000	4,073	1,000	288	1,000	1,000	1,000	1,000	1,000	1,000	
04-3112	Operating Supplies - Streets/Drainage	14,750	28,594	25,000	3,734	25,000	25,000	25,000	25,000	25,000	25,000	
04-3113	Operating Supplies -Signs	2,000	936	2,000	275	2,000	2,000	2,000	2,000	2,000	2,000	
04-3120	Equipment Maintenance/Repairs	6,000	3,780	5,000	8,344	5,000	5,000	5,000	5,000	5,000	5,000	
04-3121	Vehicle Maintenance/Repairs	6,000	3,851	4,000	5,394	4,000	4,000	4,000	4,000	4,000	4,000	
04-3122	Fuel	3,500	2,452	3,500	527	3,500	3,500	3,500	3,500	3,500	3,500	
04-3123	Laundry Service	6,500	4,751	4,000	382	4,000	4,000	4,000	4,000	4,000	4,000	
	Total Operations & Supplies	$ 39,750	$ 48,438	$ 44,500	$ 18,945	$ 44,500	$ 44,500	$ 44,500	$ 44,500	$ 44,500	$ 44,500	
Contractual Services												
04-6110	TXDOT Agreement	4,150	-	4,150	-	4,150	4,150	4,150	4,150	4,150	4,150	
04-6120	Animal Control	2,500	2,262	2,500	214	2,500	2,500	2,500	2,500	2,500	2,500	
	Total Contractual Services	$ 6,650	$ 2,262	$ 6,650	$ 214	$ 6,650	$ 6,650	$ 6,650	$ 6,650	$ 6,650	$ 6,650	
Capital Outlay												
04-7110	Zero Turn Mower	-	-	4,000	4,600	-	-	-	-	-	-	
04-7111	Front End Loader and Backhoe	-	-	-	-	-	-	-	-	-	-	
	Total Capital Outlay	$ -	$ -	$ 4,000	$ 4,600	$ -	$ -	$ -	$ -	$ -	$ -	
	TOTAL DRAINAGE/STREETS	**$ 91,580**	**$ 50,700**	**$ 117,977**	**$ 72,364**	**$ 129,320**	**$ 124,821**	**$ 125,944**	**$ 126,499**	**$ 127,054**	**$ 127,609**	

Drainage/Streets Summary

The Drainage/Streets budgeted items include one (1) full-time position and one (1) part time position. Operating supplies have continued to increase due to lack of capital improvements and equipment reaching life expectancy.

Column I-7 has a merit increase of $2.00 for an employee that is not only the maintenance worker but also does the animal control, and has not been given a raise in the last 4 years.

101 GENERAL FUND		2018-19 BUDGET	2018-19 ACTUAL	2019-20 BUDGET	Actual thru June 2020	2020-21 BUDGET					
GENERAL GOVERNMENT EXPENDITURES							1-Full Time - $50,607 per year				
05 Police Department							2-Full Time - $20.76 per hour/$43,180 per year				
							3-Full Time - $25 per hour/$52,000 per year				
							current - actual	actual plus 2% increase approved by council	w/1% cola	w/2% cola	w/3% cola
Personnel Services											
05-1110	Regular	132,671	-	145,787	112,006	154,606	145,787	148,703	150,190	151,677	153,164
05-1111	Overtime	-	-	2,000	438	2,000	2,000	2,000	2,000	2,000	2,000
05-1112	AD&D/Life - Employer	419	-	419	-	419	419	419	419	419	419
05-1113	FICA - Employer	1,990	-	2,000	1,844	2,271	2,143	2,185	2,207	2,228	2,250
05-1117	Social Security - Employer	-	-	-	-	9,586	9,039	9,220	9,312	9,404	9,496
05-1114	TMRS - Employer	7,761	-	8,247	5,895	8,739	8,247	8,409	8,492	8,575	8,658
05-1115	Health - Employer	17,489	-	18,398	7,767	28,070	28,070	28,070	28,070	28,070	28,070
05-1116	Workers Compensation	4,001	-	5,351	7,051	3,591	3,591	3,591	3,591	3,591	3,591
05-1117	Clothing Allowance	2,200	2,152	1,800	1,269	2,000	2,000	2,000	2,000	2,000	2,000
	Total Personnel Services	$ 166,531		$ 184,001	$ 136,271	$ 211,281	$ 201,295	$ 204,597	$ 206,281	$ 207,964	$ 209,648
Operations & Support/Supplies											
05-3114	Printing	-	-	350	-	350	350	350	350	350	350
05-3115	Training/Travel/Memberships	3,500	-	3,500	-	3,500	3,500	3,500	3,500	3,500	3,500
05-3116	Computer Equipment	12,000	-	6,000	-	6,000	6,000	6,000	6,000	6,000	6,000
05-3117	Computer Support	-	-	3,000	2,439	3,000	3,000	3,000	3,000	3,000	3,000
05-3126	Cellular Devices	-	-	3,600	491	3,600	3,600	3,600	3,600	3,600	3,600
05-3122	Fuel/Mileage	6,000	3,405	6,000	1,515	6,000	6,000	6,000	6,000	6,000	6,000
05-3121	Vehicle Maintenance/Repair	8,500	6,338	8,700	897	8,700	8,700	8,700	8,700	8,700	8,700
05-3127	Liability Insurance	-	-	7,000	-	7,000	7,000	7,000	7,000	7,000	7,000
	Total Operations & Supplies	$ 30,000	$ 9,743	$ 38,150	$ 5,342	$ 38,150	$ 38,150	$ 38,150	$ 38,150	$ 38,150	$ 38,150
Rental/Leasing & Maintenance Services											
05-5112	Computer Maintenance/Lease Payments	-	9,458	12,158	2,176	16,124	16,124	16,124	16,124	16,124	16,124
05-5113	Vehicle/Equipment Lease Payments	-	-	8,953	2,898	4,000	4,000	4,000	4,000	4,000	4,000
	Total Rental/Leasing & Maintenance Services	$ -	$ 9,458	$ 21,111	$ 5,074	$ 20,124	$ 20,124	$ 20,124	$ 20,124	$ 20,124	$ 20,124
Capital Outlay											
05-7112	Radios (Handheld)	-	-	16,547	-	22,000	22,000	22,000	22,000	22,000	22,000
05-7113	Computers/printers (mobile)	-	17,470	5,000	-	2,000	2,000	2,000	2,000	2,000	2,000
05-7114	Vehicle Purchase/Lease	-	-	-	-	-	-	-	-	-	-
05-7115	Vehicle Equipment	-	-	-	-	-	-	-	-	-	-
05-7116	Body Armor	-	-	2,200	-	1,000	1,000	1,000	1,000	1,000	1,000
	Total Capital Outlay	$ -	$ 17,470	$ 23,747	$ -	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000
	TOTAL POLICE DEPARTMENT	**$ 196,531**	**$ 36,670**	**$ 267,010**	**$ 146,687**	**$ 294,555**	**$ 284,569**	**$ 287,871**	**$ 289,555**	**$ 291,238**	**$ 292,922**

Police Department Summary

The budget includes three (3) full-time positions. The School Resource Officer, is budgeted for cost share of thirty-three percent (33%) to the City and sixty-six percent (66%) to Marion ISD. The Approved FY2020 Operating Budget - Amendment 1, reduced the capital outlay expenditures for PD radios. The handheld radios will be purchased in FY2020 and the Vehicle (mobile) radios will be purchased in FY2021 ($15,444).

These increases were calculated by the Department head. Column J-8 shows an increase for all 3 officers. Officer 1 was added $2.00 per hour. Officer 2 was added $1.24 per hour. This officers job desccription has a pay range of $21.05 to $27.37 per hour . Officer 3 was already approved for $1 per hour at the last council meeting. $1000 was added to Body Armor for amunition

301 UTILITY FUND	2018-19 BUDGET	2018-19 ACTUAL	2019-20 BUDGET	Actual thru June 2020	2020-21 BUDGET					
FINANCIAL SUMMARY										
REVENUE SUMMARY										
Water	544,325	514,601	535,994	366,716	535,994	535,994	535,994	535,994	535,994	535,994
Wastewater	293,000	282,977	303,255	192,126	303,255	303,255	303,255	303,255	303,255	303,255
Municipal Waste	152,000	127,546	127,200	85,346	127,200	127,200	127,200	127,200	127,200	127,200
Miscellaneous	21,868	46,721	1,000	12,515	1,800	1,800	1,800	1,800	1,800	1,800
TOTAL REVENUES	**$ 1,011,193**	**$ 971,845**	**$ 967,449**	$ 656,703	**$ 968,249**	**$ 968,249**	**$ 968,249**	**$ 968,249**	**$ 968,249**	**$ 968,249**
EXPENDITURE SUMMARY										
UTILITY EXPENSES						current - actual	actual plus 2% merit increase	w/1% cola	w/2% cola	w/3% cola
Administration	-	179,325	-	-	177,044	177,044	178,430	178,430	178,430	178,430
Operations	975,221	190,793	1,023,101	547,579	746,342	741,325	744,170	745,621	747,073	748,524
Utility Clerk	-	-	-	-	53,516	53,516	54,316	54,725	55,133	55,541
TOTAL UTILITY EXPENSES	**$ 975,221**	**$ 370,118**	**$ 1,023,101**	$ 547,579	**$ 976,902**	**$ 971,884**	**$ 976,917**	**$ 978,776**	**$ 980,636**	**$ 982,495**
OVER/UNDER	**$ 35,972**	**$ 601,727**	**$ (55,652)**	**$ 109,124**	**$ (8,653)**	**$ (3,635)**	**$ (8,668)**	**$ (10,527)**	**$ (12,387)**	**$ (14,246)**

301 UTILITY FUND		2018-19 BUDGET	2018-19 ACTUAL	2019-20 BUDGET	Actual thru June 2020	2020-21 BUDGET
REVENUES						
Water						
000-3400	Tap Fees	12,000	12,550	5,000	8,500	5,000
000-3401	Reconnect Fees	5,000	5,168	3,500	-	3,500
000-3402	CSI	5,000	5,500	5,000	1,200	5,000
000-3404	Water Sales	504,825	473,883	522,494	357,016	522,494
000-3405	Lease Payment	17,500	17,500	-	-	-
	Total Water	$ 544,325	$ 514,601	$ 535,994	$ 366,716	$ 535,994
Wastewater						
000-3300	Wastewater Treatment	293,000	282,977	303,255	192,126	303,255
	Total Wastewater	$ 293,000	$ 282,977	$ 303,255	$ 192,126	$ 303,255
Municipal Waste						
000-3200	Municipal Waste Sales	152,000	127,546	127,200	85,346	127,200
	Total Municipal Waste Sales	$ 152,000	$ 127,546	$ 127,200	$ 85,346	$ 127,200
Miscellaneous						
000-3001	Penalty and Interest	19,868	45,254	1,000	11,792	1,000
000-3002	Miscellaneous	2,000	50	-	-	-
000-5701	Interest Earned	-	1,417	-	723	800
	Total Miscellaneous	$ 21,868	$ 46,721	$ 1,000	$ 12,515	$ 1,800
	TOTAL REVENUES	**$ 1,011,193**	**$ 971,845**	**$ 967,449**	**$ 656,703**	**$ 968,249**

304 UTILITY FUND		2018-19 BUDGET	2018-19 ACTUAL	2019-20 BUDGET	Actual thru June 2020	2020-21 BUDGET
GENERAL GOVERNMENT EXPENDITURES						
15 ·Administration						
Professional Services						
15-2114	Legal Services	8,000	34,150	5,000	43,789	35,000
15-2115	Engineering Services	47,000	60,620	20,000	24,335	20,000
15-2116	Auditing Services	4,600	17,055	7,450	14,900	15,100
15-2117	GA Appraisal Services	3,000	3,039	3,500	3,074	3,500
15-2118	GC Tax Assessor	225	220	250	225	250
15-2119	Bookkeeping Services	-	-	22,884	13,755	21,600
	Total Professional Services	$ 62,825	$ 115,084	$ 59,084	$ 100,078	$ 95,450
Operations & Support/Supplies						
15-3110	Office Supplies	-	5,151	5,500	2,705	5,500
15-3112	Bank Fees	-	156	-	41	120
15-3117	Computer Support/Maintenance	-	1,838	2,000	5,737	2,000
15-3119	Postage	-	5,631	3,600	5,832	3,600
15-3120	Mayor & Council - Training & Membership Dues	-	-	-	-	3,500
15-3128	Advertising/Legal Notices	-	874	2,500	1,577	2,500
	Total Operations & Supplies	$ -	$ 13,650	$ 13,600	$ 15,891	$ 17,220
Utility Services						
15-4110	Electric	-	10,033	21,500	18,340	21,500
15-4111	Telecom	-	-	2,000	1,764	2,000
15-4112	Alarm	-	4,510	2,000	804	2,000
15-4113	Internet	1,200	2,045	1,000	276	1,000
	Total Utility Services	$ 1,200	$ 16,588	$ 26,500	$ 21,184	$ 26,500
Rental/Lease Payments						
15-5110	Xerox	3,000	3,684	3,000	1,967	3,000
15-5111	Pitney Bowes	6,000	2,173	6,000	4,065	6,000
	Total Rental/Lease Payments	$ 9,000	$ 5,857	$ 9,000	$ 6,032	$ 9,000
Contractual Services						
15-6111	MCLA	800	800	800	800	-
15-6112	Fire & Rescue	6,000	11,000	8,500	3,000	8,500
15-6119	SAFES	16,500	16,347	18,849	12,636	20,374
	Total Contractual Services	$ 23,300	$ 28,147	$ 28,149	$ 16,436	$ 28,874
	TOTAL ADMINISTRATION	**$ 96,325**	**$ 179,325**	**$ 136,333**	**$ 159,621**	**$ 177,044**

Administration Summary

Administration was added to accomodate expenses who's liability shouldn't fall under other personnel departments.

304 UTILITY FUND		2018-19 BUDGET	2018-19 ACTUAL	2019-20 BUDGET	Actual thru June 2020	2020-21 BUDGET						
GENERAL GOVERNMENT EXPENDITURES							Full Time - $22.50 per hour/$46,800 per year					
14 ·Operations							Full Time - $25.41 per hour/$52,852 per year					
								actual plus 2% increase approved by				
Personnel Services							current - actual	council	w/1% cola	w/2% cola	w/3% cola	
14-1110	Regular	290,000	-	235,000	160,611	103,813	99,382	101,895	103,177	104,458	105,740	
14-1111	Overtime	-	-	14,000	9,270	8,000	8,000	8,000	8,000	8,000	8,000	
14-1112	AD&D/Life	-	-	558	-	458	458	458	458	458	458	
14-1113	FICA - Employer	4,350	-	4,350	3,055	1,621	1,557	1,593	1,612	1,631	1,649	
14-1117	Social Security - Employer	-	-	-	-	6,436	6,162	6,317	6,397	6,476	6,556	
14-1114	TMRS - Employer	16,966	-	13,894	9,518	6,239	5,992	6,132	6,204	6,275	6,347	
14-1115	Health - Employer	35,600	-	26,234	9,577	17,035	17,035	17,035	17,035	17,035	17,035	
14-1116	Workers Compensation	4,000	-	4,000	-	6,858	6,858	6,858	6,858	6,858	6,858	
14-3125	On-Call	-	-	1,850	950	1,300	1,300	1,300	1,300	1,300	1,300	
14-3124	Telecom Reimbursement	2,160	-	1,620	765	540	540	540	540	540	540	
14-3131	Automobile Allowance	4,800	-	4,800	2,000	-	-	-	-	-	-	
	Total Personnel Services	$ 357,876	$ -	$ 306,306	$ 195,746	$ 152,301	$ 147,284	$ 150,129	$ 151,580	$ 153,032	$ 154,483	
Professional Services												
14-2120	811	300	32	100	12	100	100	100	100	100	100	
14-3117	Computer Maintenance/Support	7,000	3,872	7,000	6,434	7,000	7,000	7,000	7,000	7,000	7,000	
14-3116	Computer Equipment	10,000	9,194	7,000		7,000	7,000	7,000	7,000	7,000	7,000	
	Total Professional Services	$ 17,300	$ 13,099	$ 14,100	$ 6,446	$ 14,100	$ 14,100	$ 14,100	$ 14,100	$ 14,100	$ 14,100	
Contractual Services												
14-6113	Municipal Waste	126,000	97,658	109,200	61,677	109,200	109,200	109,200	109,200	109,200	109,200	
14-6114	Dispatcher/Alarm	1,040	880	1,040	709	1,040	1,040	1,040	1,040	1,040	1,040	
14-6115	Water Purchase	45,960	-	47,422	17,220	47,422	47,422	47,422	47,422	47,422	47,422	
14-6116	Water Supply Agreement	245,120	-	276,074	167,714	276,074	276,074	276,074	276,074	276,074	276,074	
14-6117	Property & Liability Insurance	3,000	3,000	3,000	15,125	3,000	3,000	3,000	3,000	3,000	3,000	
14-6118	Temporary Office	-	7,685	25,800	17,256	-	-	-	-	-	-	
	Total Contractual Services	$ 421,120	$ 109,223	$ 462,536	$ 279,701	$ 436,736	$ 436,736	$ 436,736	$ 436,736	$ 436,736	$ 436,736	
Operations & Supplies												
14-3111	Operational Supplies	3,500	2,249	3,500	2,592	3,500	3,500	3,500	3,500	3,500	3,500	
14-3112	Bank Fees	-		-	60	80	80	80	80	80	80	
14-3114	Printing	-		300		300	300	300	300	300	300	
14-3115	Training/Travel/Memberships	8,000	5,788	4,000	2,882	4,000	4,000	4,000	4,000	4,000	4,000	
14-3120	Equipment Repair/Maintenance	4,500	4,615	4,500	4,428	4,500	4,500	4,500	4,500	4,500	4,500	
14-3121	Vehicle Repair/Maintenance	6,000	927	5,000	562	5,000	5,000	5,000	5,000	5,000	5,000	
14-3122	Fuel/Mileage	10,000	3,817	10,000	671	10,000	10,000	10,000	10,000	10,000	10,000	
14-3123	Laundry Service	3,000	-	3,000	421	3,000	3,000	3,000	3,000	3,000	3,000	
14-3129	Analysis & Chemicals	12,000	22,892	23,000	10,541	23,000	23,000	23,000	23,000	23,000	23,000	
14-3130	Sludge Disposal	2,000	3,671	4,500	1,613	4,500	4,500	4,500	4,500	4,500	4,500	
14-3133	Repair/Maintenance	62,000	24,511	77,000	29,882	77,000	77,000	77,000	77,000	77,000	77,000	
14-3134	Maintenance	-	-	-	-		-	-	-	-	-	
	Total Operations & Supplies	$ 111,000	$ 68,471	$ 134,800	$ 53,652	$ 134,880	$ 134,880	$ 134,880	$ 134,880	$ 134,880	$ 134,880	
Regulatory												
14-8110	Permits, Regulatory Fees/Dues	8,325	-	8,325	7,434	8,325	8,325	8,325	8,325	8,325	8,325	
	Total Training & Regulatory	$ 8,325	$ -	$ 8,325	$ 7,434	$ 8,325	$ 8,325	$ 8,325	$ 8,325	$ 8,325	$ 8,325	
Capital Outlay												
14-7110	Zero Turn	-	-	4,900	4,600							
	Total Capital Outlay	$ -	$ -	$ 4,900	$ 4,600	$ -	$ -	$ -	$ -	$ -	$ -	
	TOTAL WATER & WASTEWATER	**$ 915,621**	**$ 190,793**	**$ 930,967**	**$ 547,579**	**$ 746,342**	**$ 741,325**	**$ 744,170**	**$ 745,621**	**$ 747,073**	**$ 748,524**	

Water and Wastewater Summary

The Water and Wastewater administration and field operations are encumbered in the Utility Fund, and include four (2) full-time staff. Additional monies have been inlcuded for repair/replacement of utility infrastructure which has reached life expectancy.

Column I-7 has a Merit increase of $1.00 for each employee, that is after one of the employees finish probation and undergo evaluations.

304 UTILITY FUND		2018-19 BUDGET	2018-19 ACTUAL	2019-20 BUDGET	Actual thru June 2020	2020-21 BUDGET						
GENERAL GOVERNMENT EXPENDITURES							Full Time - $16.50 per hour/$34,320 per year					
16 Utility Clerk												
								actual plus 2% increase approved by				
Personnel Services							current - actual	council	w/1% cola	w/2% cola	w/3% cola	
16-1110	Regular	-	-	-	27,119	34,320	34,320	35,027	35,388	35,748	36,109	
16-1111	Overtime	-	-	-	309	1,000	1,000	1,000	1,000	1,000	1,000	
16-1112	AD&D/Life	-	-	-	-	100	100	100	100	100	100	
16-1113	FICA - Employer	-	-	-	405	512	512	522	528	533	538	
16-1117	Social Security - Employer	-	-	-	-	2,128	2,128	2,172	2,194	2,216	2,239	
16-1114	TMRS - Employer	-	-	-	1,457	1,971	1,971	2,010	2,030	2,051	2,071	
16-1115	Health - Employer	-	-	-	-	9,199	9,199	9,199	9,199	9,199	9,199	
16-1116	Workers Compensation	-	-	-	-	2,286	2,286	2,286	2,286	2,286	2,286	
	Total Personnel Services	$ -	$ -	$ -	$ 29,290	$ 51,516	$ 51,516	$ 52,316	$ 52,725	$ 53,133	$ 53,541	
Operations & Support/Supplies												
16-3115	Training/Travel/Memberships	-	-	-	-	1,000	1,000	1,000	1,000	1,000	1,000	
16-3116	Computer Equipment	-	-	-	-	1,000	1,000	1,000	1,000	1,000	1,000	
	Total Operations & Supplies	$ -	$ -	$ -	$ -	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000	
	TOTAL PERMITTING	**$ -**	**$ -**	**$ -**	**$ 29,290**	**$ 53,516**	**$ 53,516**	**$ 54,316**	**$ 54,725**	**$ 55,133**	**$ 55,541**	

Permitting Clerk Summary

FY20 will be the first fiscal year in which the Permitting Clerk position is budgeted to included professional services for building inspector and operations and support/supplies. In FY21 support/supplies was moved to a new department named Administration.

Column I-7 shows a merit increase of $1.00 for the employee. This will be decided after the evaluation at the end of probation or after one year of employment.