

CITY OF MARION FEE SCHEDULE ORDINANCE No. 03-2021

SECTION 1 RECORDS REQUEST

a.	Standard paper copy, per page (front and back is 2 pages)	\$0.10
b.	Nonstandard-size copy: Oversized paper copy 11x17, per page	\$0.50
c.	Specialty paper (Mylar, blueprint, blue line, map, photographic)	Actual
d.	Miscellaneous supplies-actual cost	Actual
e.	Postage and shipping charge	Actual
f.	Photographs	Actual
g.	Maps	Actual
	Labor charge: locating, compiling, and reproducing, per hour for (documents consisting of 50 pages or more)	\$15.00
i.	Overhead charge-% of labor charge	20%
j.	Remote document retrieval charge	Actual

*No Sales Tax shall be applied to copies of public information

SECTION 2 NOTARY FEES

a.	Acknowledgement, Certified Copies, Jurat's Oaths and Affirmation	\$5.00
b.	Additional Signatures (each)	\$1.00

SECTION 3 CONVENIENCE FEE

a.	Credit Card Convenience	2.5% or \$3.00 Whichever is more
b.	Return Check Fee	\$25.00

SECTION 4 ANIMAL SERVICES

a.	Pet License	\$5.00
b.	Replacement tags (if lost)	\$3.00
c.	Trap Rental Deposit, refundable when trap is returned	\$75.00
d.	Animal Control Pick-up	\$50.00

SECTION 5 POLICE DEPARTMENT

a.	Alarm Permit Fees Residential	\$10.00
b.	Alarm Permit Fees Commercial	\$25.00
c.	Police and Accident Reports, each	\$5.00
d.	Solicitor/Peddler Permit	\$25.00 per event \$50.00 per year

SECTION 6.0 DEVELOPMENT RELATED FEES

a.	Concept Plan	\$200.00
	+\$20.00 per lot and/or \$25.00 each acre not designated as lots, exclusive of streets	
	+Attorney review cost	
	+Engineering review cost	
	+ Current USPS costs	
	+ Cost of Notice Publication	
b.	Preliminary Plat Review	\$400.00
	+\$20.00 per lot and/or \$25.00 each acre not designated as lots, exclusive of streets	
	+Attorney review cost	
	+Engineer review cost	
	+Current USPS costs	
c.	Construction Plan Review	\$500.00 or 1.5% (whichever is greater) of the amount of the approved estimate of the improvements
d.	Final Plat Review	\$100.00
	+\$20.00 per lot and/or \$25.00 each acre not designated as lots, exclusive of streets	
	+Attorney review cost	
	+Engineer review cost	
	+Current USPS costs	
	+County filling fee	
	+\$75.00 GIS	
e.	Amended Plat	\$250.00
	+\$10.00 per lot	
	+Attorney review cost	
	+Engineer review cost	
	+Current USPS costs	
	+County filling fee	
	+\$75.00 GIS	
f.	Minor Plat	\$200.00
	+\$20.00 per lot and/or \$25.00 each acre not designated as lots, exclusive of streets	
	+Attorney review cost	
	+Engineer review cost	
	+Current USPS costs	
	+County filling fee	
	+\$75.00 GIS	
g.	Pre-Construction Meeting	\$200.00
h.	Short Form Final Plat	\$200.00
	+\$25.00 per lot	
	+Attorney review cost	
	+Engineer review cost	
	+Current USPS costs	
	+County filling fee	
	+\$75.00 GIS	

i.	Plat Vacation	\$200.00
	+Attorney review cost	
	+Engineer review cost	
	+Current USPS costs	
	+County filling fee	
	+\$75.00 GIS	
j.	Planned Unit Development	\$500.00
k.	Replat fee with Public Hearing	\$350.00
	+Public Notice cost	
	+Attorney review cost	
	+Engineer review cost	
	+Current USPS costs	
	+County filling fee	
l.	Postponement of Planning Commission Hearing fee	\$400.0
m.	Annexation Petition by Property Owner-Plus all related fees	\$750.00

*USPS costs are based on current first class certified mail rate
Recordation Handling Fee

SECTION 6.1 ENGINEERING FEES (HOURLY)

a.	Principal-Registered Professional Engineer	\$155.00
b.	Project Manager-Registered Professional Engineer	\$135.00
c.	Graduate Engineer/Engineer in Train	\$100.00
d.	Design Technician	\$85.00
e.	Draftsman- CAD Operator	\$75.00
f.	Administrative	\$45.00
g.	Non-Labor Expenses	Cost + 10%
h.	Sub-Consultants	Cost + 10%
i.	Subdivision reviews will be billed on an hourly basis with the following not-to – exceed limits:	
	• Each review/comment period-3.5 hours at \$155/hour – Comment response within 7 business days	
	• Construction plan review (each) – 6 hours at \$135/hour – Comment response within 10 business days	
	• Meetings with developers and construction observation will be billed hourly required by the development and requested by the City.	

SECTION 6.2 ZONING CHANGES

a.	Zoning Change for 0 to 2 acres	\$650.00
b.	Zoning Changes for 2+ to 5 acres	\$1,000.00
c.	Zoning Changes for 5+ to 20 acres	\$2,000.00
d.	Zoning Changes for 20+ to 50 acres	\$3,500.00
e.	Zoning Changes for 50+ to 100 acres	\$4,000.00
f.	Zoning Changes for 100+ acres	\$6,000.00

SECTION 6.3 PARK FEES

- a. Fee in Lieu of Land Dedication (per dwelling unit) \$450.00
- b. Park Development fee (per dwelling unit) \$350.00

SECTION 6.4 TRAFFIC IMPACT ANALYSIS (TIA)

- a. Level 1 TIA \$400.00
+Engineer Review Cost
- b. Level 2 TIA \$1,600.00
+Engineer Review Cost
- c. Level 3 TIA \$1,800.00
+Engineer Review Cost

SECTION 6.5 DRAINAGE FEES

- a. Charge per residence \$5.50
- b. Commercial, per LUE \$7.50
- c. Floodplain Permit \$20.00

SECTION 6.6 EXCAVATION

- a. Permit Fee \$250.00
- b. Monthly Inspection Fee during excavation process \$50.00

SECTION 7 BUILDING PERMIT FEES

A. COMMERCIAL AND MULTI-FAMILY CONSTRUCTION INSPECTION FEES

Completing/Starting work before permit submittal	2.5 times the cost of the permit
Permit Renewal 100% of the original permit	
<u>Valuation</u>	<u>Fee</u>
\$1.00 to \$10,000.00	\$100.00
\$10,001.00 to 25,000.00	\$141.38 for the first \$10,000.00 plus \$10.92 for each additional \$1,000.00
\$25,001.00 to \$50,000.00	\$305.18 for the first \$25,000.00 plus \$7.88 for each additional \$1,000.00
\$50,001.00 to \$100,000.00	\$502.13 for the first \$50,000.00 plus \$5.46 for each additional \$1,000.00
\$100,001.00 to \$500,000.00	\$775.13 for the first \$100,000.00 plus \$4.37 for each additional \$1,000.00
\$500,001.00 to \$1,000,000.00	\$2,511.53 for the first \$500,000.00 plus \$3.71 for each additional \$1,000.00
\$1,000,001.00 and up	\$4374.83 for the first \$1,000,000.00 plus \$2.46 for each additional \$1,000.00

B. COMMERCIAL AND MULTI-FAMILY CONSTRUCTION PLAN REVIEW

Completing/Starting work before permit submittal	2.5 times the cost of the permit
Permit Renewal 100% of the original permit	
<u>Valuation</u>	<u>Fee</u>
\$1.00 to \$10,000.00	\$65.00
\$10,001.00 to 25,000.00	\$91.90 for the first \$10,000.00 plus \$7.10 for each additional \$1,000.00
\$25,001.00 to \$50,000.00	\$198.37 for the first \$25,000.00 plus \$5.12 for each additional \$1,000.00
\$50,001.00 to \$100,000.00	\$326.42 for the first \$50,000.00 plus \$3.55 for each additional \$1,000.00
\$100,001.00 to \$500,000.00	\$503.87 for the first \$100,000.00 plus \$2.85 for each additional \$1,000.00
\$500,001.00 to \$1,000,000.00	\$1,642.67 for the first \$500,000.00 plus \$2.41 for each additional \$1,000.00
\$1,000,001.00 and up	\$2,845.17 for the first \$1,000,000.00 plus \$1.60 for each additional \$1,000.00

REFUNDS

*Building permit refunds will be original permit cost minus \$25.00 administration fee. No refunds will be given if any plan review, work and/or inspections has begun.

C. NEW CONSTRUCTION OR IMPROVEMENT OF A RESIDENTIAL DWELLING PERMIT FEE FORMULA AND NEW RESIDENTIAL CONSTRUCTION

Completing/Starting work before permit submittal	2.5 times the cost of the permit
Permit Renewal 100% of the original permit	
Permit Fee Multiplier	0.013

PERMIT FEE

The Permit Fee is Determined using the building gross area, the Square Foot Construction Cost and Permit Fee Multiplier

Permit Fee Formula = Gross Area X Square Foot Construction Cost X Permit Fee Multiplier

Example:

Type of Construction: VB

Gross Area: 5,225 sq. ft.

Square Foot Construction Cost: R-3/VB = 130.58

Permit Fee Multiplier = 0.013

Permit Fee: 5,225 sq. ft. x 130.58/ sq. ft. x 0.013 = **\$8,869.64**

D. Residential Construction Plan Review and Inspections

<u>Valuation</u>	<u>Fee</u>
\$1.00 - \$1800.00	\$100.00
\$1,801.00 - 2,000.00	\$100.00 for the first \$1,800.00 plus \$6.00 for each additional \$100.00 or fractions thereof, to and including \$2,000.00
\$2,001.00 - \$40,000.00	\$118.00.00 for the first \$2,000.00 plus \$11.00 for each additional \$1,000.00 or fractions thereof, to and including \$40,000.00
\$40,001.00 - \$100,000.00	\$547.00 for the first \$40,000.00 plus \$9.00 for each additional \$1,000.00 or fractions thereof, to and including \$100,000.00
\$100,001.00 - \$200,000.00	\$1,096.00 for the first \$100,000.00 plus \$8.00 for each additional \$1,000.00 or fractions thereof, to and including \$200,000.00
\$200,001.00 - \$300,000.00	\$1,918.00 for the first \$200,000.00 plus \$7.00 for each additional \$1,000.00 or fractions thereof, to and including \$300,000.00
\$300,001.00 - \$500,000.00	\$2,611.00 for the first \$300,000.00 plus \$6.00 for each additional \$1,000.00 or fractions thereof, to and including \$500,000.00
\$500,001.00 - \$1,000,000.00	\$3,817.00 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00 or fractions thereof, to and including \$1,000,000.00
\$1,000,001.00 - \$5,000,000.00	\$6,332.00 for the first \$1,000,000.00 plus \$3.00 for each additional \$1,000.00 or fractions thereof, to and including \$5,000,000.00
\$5,000,001.00 – Over	\$18,325.00 for the first \$5,000,000.00 plus \$2.00 for each additional \$1,000.00 or fractions thereof.

Refunds:

Building permit refunds will be original permit cost minus \$25.00 administration fee. No Refunds will be given if any plan review, work and/or inspections has begun.

SECTION 8 ATTORNEY FEES(HOURLY)

a. City Attorney \$250.00

SECTION 9 GAS TESTING

a. For issuing the permit \$35.00
 b. For the inspection \$77.00

SECTION 10 COMMERCIAL BUILDING PLAN REVIEW

\$200.00
 + Attorney Review Cost
 + Engineer Review Cost
 + Current USPS Costs

SECTION 11 CERTIFICATE OF OCCUPANCY FEES

a. Temporary Certificate of Occupancy Commercial \$100.00
 b. Failure to obtain Certificate of Occupancy Commercial \$400.00
 c. Temporary Certificate of Occupancy Residential \$75.00
 d. Failure to obtain Certificate of Occupancy Residential \$300.00
 e. Certificate of Occupancy Commercial \$200.00
 f. Certificate of Occupancy Residential \$150.00

SECTION 12 RE-INSPECTION FEES

- a. Each Failed Inspection \$75.00

SECTION 13 SIGN PERMIT FEES

- a. Temporary Sign \$50.00
- b. Development Sign \$100.00
- c. Banner \$50.00
- d. Garage Sale Permit; Includes 2 signs, limit 4 events per year \$10.00
- e. Two additional garage sale signs \$10.00
- f. Illuminated signs \$115.00
- g. Replacement signs \$50.00
- h. Billboards \$500.00
- i. Billboards annual renewal \$100.00
- j. Temporary (portable) \$50.00(90 days)
- k. Residential \$10.00
- l. Non-profit* \$0.00
- m. Placing a sign without a permit 2.5 (250%) times the fee of the total original permit fee

*Being "501(c)(3)" means that a particular nonprofit organization has been approved by the Internal Revenue Service as a tax-exempt, charitable organization. "Charitable" is broadly defined as being established for purposes that are religious, educational, charitable, scientific, literary, testing for public safety, fostering of national or international amateur sports, or prevention of cruelty to animals and children.

SECTION 14 HISTORIC PRESERVATION FEE

- a. Historic Plaque Application Fee \$10.00 per plaque
- b. Certificate of Appropriateness (post work commencement) \$500.00
- c. Historical Design and Review Commission Application \$100.00
- d. Historical Site Certification \$40.00

SECTION 15 FIRE HYDRANT FEES (Rental)

- a. Deposit \$1,700.00

SECTION 16 FIRE INSPECTION FEES

- a. \$0.00 - \$250,000.00 subcontractor cost, plus 2.5%
- b. For issuing the permit \$35.00

SECTION 17 GARBAGE COLLECTION FEES (Monthly)

- a. Commercial Varies
 - 2 Yard \$87.68
 - 3 Yard \$102.30
 - 4 yard \$116.91
 - 6 yard \$197.29
 - 8 yard \$226.51
- b. Residential \$25.55

SECTION 18 STORMWATER MANAGEMENT FEES

a.	Detached single family and two family duplex residential developments	\$1,200.00 per acre
b.	Residential development other than single-family or two-family	\$1,600.00 per acre
c.	Nonresidential with less than 65% impervious cover	\$2,600.00 per acre
d.	Nonresidential with impervious cover of 65% or greater	\$3,000.00 per acre

SECTION 19 WATER DEPARTMENT

a.	Commercial Customer Service Inspection Fee	\$150.00
b.	Residential Customer Inspection Fee	\$100.00
c.	Commercial Water Deposit	\$300.00
d.	Residential Water Deposit	\$200.00
e.	NSF	\$25.00
f.	Service Fee	\$25.00
g.	Disconnect Fee (due to non-payment)	\$25.00
h.	Reconnect Fee (due to non-payment)	\$25.00
i.	Voluntary disconnection for a period of time	\$15.00
j.	Backflow Preventer	\$300.00

SECTION 20 IMPACT FEES

a.	Water (based on 5/3 x 3/4 meter)	\$4,300.00
b.	Sewer	\$3,600.00

SECTION 21 WATER METER & TAP FEES

a.	Same side of the street	\$1,250.00
b.	Opposite site of the street	\$2,250.00
c.	Additional fees may apply	

SECTION 22 SEWER TAP FEE

a.	Residential	\$1,000.00
b.	Commercial	\$1,000.00

SECTION 23 RESIDENTIAL WATER RATES

Base rate	\$33.50
Tier Rates per 1,000 gallons	
0-3,000	\$4.85
3,000-10,000	\$5.10
10,001-15,000	\$5.60
15,001-20,000	\$5.85
20,001-50,000	\$6.80
50,001+	\$7.05

SECTION 24 RESIDENTIAL WASTEWATER

a.	Base Rate	\$41.50
b.	Per 1,000 gallons	\$5.60

SECTION 25 COMMERCIAL WATER RATE

Base Rate	\$40.00
Tier Rates per 1,000 gallons	
0-3,000	\$5.60
3,001-10,000	\$5.85
10,001-15,000	\$6.35
15,001-20,000	\$6.60
20,001-50,000	\$7.55
50,001+	\$7.80
Feasibility Study	\$2,500.00

SECTION 26 COMMERCIAL WASTEWATER RATE

Base Rate	\$41.50
Per 1,000 gallons	\$5.85
Feasibility Study	\$2,500.00