



City of Marion City Council Meeting

Agenda Item

Placement Request Form

City Council meetings are the first Monday of every month. In order to be placed on the agenda, please complete the following information and submit to the City Secretary at (mhernandez@cityofmariontx.org) at a minimum of two weeks prior to the set City Council Meeting.

City Council Meeting Date: _____	Please Indicate: <input type="checkbox"/> Public Comments <input type="checkbox"/> Agenda Item
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Name: _____

Address: _____

Organization: _____

Email Address: _____

Phone Number: _____

Requestor Signature: _____

Will you be providing documents for the Agenda Item? Yes, or No

*If yes, please indicate the name of the document below and provide copies of the documentation as an attachment to this form.

Internal Use Only

1. **Confirmed attendance: Yes, or No**

2. **Confirmed City Council Meeting Date:** _____

Date _____ **Confirmed by:** _____